



PLEASE COMPLETE AND RETURN TO ADMIN@STEELESTRANSFER.COM

APPLICATION FOR CREDIT ACCOUNT			
Name:			
Address:			
City:	Prov:	Postal code:	
Phone number:	FAX:		
E-mail:	Website:		
<i>Billing Office Address(if different than above)</i>			
Name:			
Address:			
City:	Prov:	Postal code:	
Phone number:	FAX:		
E-mail: (for us to send invoices to)			
<i>Description of Business</i>			
Type of Business:			
Business Structure (Sole Proprietorship, Corp, Partnership etc):			
Years in Business:	Number of Employees:	GST #:	
Acct. Payable Contact:	E-mail:		
Phone #:	Extension:	Fax:	
<i>Bank Information</i>			
Name of Bank:			
Bank Address:			
Account number:	Transit number:		
Contact:	Phone :		
<i>Trade References</i>			
#1 Firm Name:			
Contact:			
Address:			
City:	Prov:	Postal Code	
Phone #:	Fax #:		
E-mail:			
#2 Firm Name:			
Contact:			
Address:			
City:	Prov:	Postal Code	
Phone #:	Fax #:		
E-mail:			
#3 Firm Name:			
Contact:			
Address:			
City:	Prov:	Postal Code	
Phone #:	Fax #:		
E-mail:			
<i>Principals and Terms</i>			
Name of Principal Officers			
Name		Title:	
Name		Title:	
<p>TERMS & CONDITIONS: Submitting this Application for Credit also indicates your acceptance of Steele's Transfer Ltd. Terms & Conditions and any additional charges as explained on Steele's Value Added Services guide. Both of these documents are published and available at www.steelestransfer.com</p>			

Signature of Principal Officer: _____ Title: _____



2448 -9Ave. S.E.
Calgary, AB T2G 0V7
TEL: 403-264-0808
FAX: 403-237-6712

Customer information
(To accompany Credit application)

Thank you for choosing Steele's Transfer Ltd. as one of your Freight Transportation partners and taking the time to fill out our Customer information form. This will assist us in identifying some important details to serve you better!

Do you require any of the following information on our invoices to help approve payment?

Reference number: Yes _____ No _____ (and particular format if always the same. i.e. letters and numbers, or certain number of digits). _____

Callers Name: Yes _____ No _____

Department: Yes _____ No _____

Any other contacts in your organization that may be useful periodically when we are providing service to you? (May include shippers, receivers, after hours contacts etc.) Please include names, phone numbers, fax numbers, e-mail addresses, title.

As part of our services, we will set you up with access to your account through our website. Over 40% of our shipments are booked this way and we get a lot of positive feedback from our customers, They like the convenience and simplicity of use.

Please provide an identity you would like it set up under (i.e.: shippers name/ business name)
: _____ Web ID: _____ Password: _____

Invoicing details

Steele's Transfer Ltd. prefers to email our invoices to our clients, please provide an appropriate email address that we can use for this purpose.

- check to indicate if you require copies of the waybills, B.O.L.'s or other documentation to accompany our invoice.

Please explain:

If emailing of invoices is not an option, we can fax invoices to FAX : _____

Or mail to :



Value added Services Guide
Accessorial Charges – Subject to change without notice

1. **After Hours delivery**

Day	Service between the hours:		Charge	Service between the hours:		Charge	Service between the hours:		Charge
	Start	End		Start	End		Start	End	
Sunday	0:00	5:59	\$200	6:00	17:59	\$125	18:00	23:59	\$175
Monday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Tuesday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Wednesday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Thursday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Friday	0:00	5:59	\$175	17:01	20:59	\$125	21:00	23:59	\$175
Saturday	0:00	5:59	\$200	6:00	17:59	\$125	18:00	23:59	\$175

The after-hours charges above are in addition to the regular delivery charges. If part of the service falls between two time windows, the greater charge will be applied. The after-hours charges include 2 hours of combined delay time at either pick up or delivery. Any additional time over the 2 hours included will be charged at \$97.50/hr.

2. **Airport Service**

- a. Un-secure shipments to airport or pickups from Airport / Air Cargo handling company: \$7.50 per shipment
- b. Secure shipments – those shipments which are deemed secure under Transport Canada Air Cargo Security plan: \$35.00 per shipment

3. **Appointment Deliveries** = \$15.50 – When we must deliver at a specific time.

****STL will take every measure possible to meet delivery appointment times – however we will not accept responsibility for any costs incurred due to late or missed delivery appointment times****

4. **C.O.D. Charges:** 6% of the C.O.D. amount, minimum \$25.00

(This is when we collect the amount owing our client for their product by cash or cheque and the cheque is made out to Steele's Transfer Ltd. This cheque could also include our freight charges if the shipment is collect).

5. **Credit Terms:** Steele's may produce invoice upon delivery of shipment. Invoices to be paid within 30 days of invoice date.

6. **Cross Docking only** \$10.00 per pallet or \$2.00 per cwt. Minimum per customer per occurrence \$40.00, Maximum per customer per occurrence \$250.00 – This charge applies when the consignor has a shipment delivered to Steele's Transfer for another person or business to pick up.

7. **Cubing (Density) Shipments:** All freight will move at no less than 10Lbs. per cubic foot (pcf). 10 pcf = length (in) x width (in) x height (in) / 172.8. If this amount is more than the actual weight of the shipment, then the cubed weight would apply to calculate the freight charges. When a shipment is non-stackable, height is calculated to 96 inches. Where a shipment occupies 10 feet or more of trailer, it will move at a weight equal to 1000Lbs. per lineal foot or the actual weight, whichever is greater.

8. **Dangerous Goods** = 15%

9. **Demurrage (Dry Van Trailers / Flat decks only):** \$50/day \$300/week \$675/month If heater is running add \$2.50 per heater hour plus cost of Fuel replacement. If refrigerated trailer is required, please contact Steele's to establish rate.

10. **Excessive time (waiting or completing service) / inside delivery (Malls, uncrating etc.)** – For those deliveries to locations that require extra time in order to complete the delivery including hand bombing. Charged to nearest quarter of hour. Please refer to 'Included Free time' for guide of included time to determine when extra time charges will apply

Courier = \$12.50/15 mins. 5-ton = \$16.25/15 mins. Tractor = \$17.75/15 mins. Tractor & Trailer = \$21.25 / 15 mins.

11. **Extra Drop Charge:** \$25.00 per additional drop – Charged when a truck is on a route for one customer and we are charging by total km for the freight service. 1st drop is included in km charge.

12. **Extra-man / Swamper service** – when a second man is required to assist the driver in handling cargo safely and efficiently to complete the delivery service = \$36.75 / hour, minimum 1 hour. If Steele's is required to hire an extra man from a 3rd party labor Supply Company, minimum 4 hours will be charged.

13. **Excessive Length/Long Freight over 10':** 25%

14. **Heated service (Applies Oct.1st – April 30th):** 15% of Freight charge. Charged when our customer requests protection from freezing. Keeping the temperature of freezable goods above 0 degrees Celsius.

****We take every measure to ensure your product is protected from freezing. We can not guarantee a specific temperature other than above 0 degrees Celsius. Shipments are at Shippers / Owners risk****

15. **Hotels** - Treat as inside delivery and charge \$35.00
16. **Hourly Rates(minimum charge 1.5 hours):**
Vans 3/4ton -1 ton = \$50 5-ton = \$65 Tractors = \$71.00 Tractor/trailer units = \$85.00
17. **Included Free time**
1 Piece up to 4 skids or 8000Lbs. : 15 minutes
5-12 Skids / 24,000Lbs. : 30 minutes
13 – 18 Skids/ 36000Lbs. : 60 minutes
19+ / 36001 Lbs. + : 120 minutes
18. **Inside pick up or delivery:** When our drivers must go beyond the regular loading/unloading area directly adjacent to the delivery vehicle to complete service. Add \$35.00 plus time charges as stated as **'Included Free Time'**
19. **Insurance (Declared Value):** 2% of declared value. Minimum charge = \$35.00
Our maximum liability is \$2.00 per pound or \$4.41 per kilogram unless a higher 'declared' value is made at the time the shipment is placed and you pay an additional premium. If you declare a higher value and pay the additional premium of 2% of the declared value, our maximum liability will be the lesser of your declared value or the actual loss. Without prior written agreement, the insured value of any shipment utilizing our services shall not exceed \$5000.00. Higher declared value amounts must be negotiated verbally or in writing with STL Management and confirmed in writing prior to shipping. STL reserves the right to decline any shipment with a declared value in excess of \$1000.00.
20. **Interline service** – When we need to use additional carriers on a leg of a shipment = Additional Carriers cost plus 15%, Minimum \$30.00
*Subject to interline carriers own FSC and Surcharges.
21. **Jobsite** = \$17.50 – Couriers \$35.00 – Trucks
22. **Night Drops / Saturday Service** – On regular scheduled vehicles between Red Deer – Calgary/Edmonton when available \$18.50
*Contact Steele's to determine availability of this service.
23. **Off route deliveries** – to give service to those destinations beyond our regular rate schedule
\$2.75 per loaded KM / Tractor Trailers \$3.50 per loaded km from nearest point of regular service to destination plus regular rate
24. **Personal Effects:** Must be paid in advance. We will not insure this freight and this is completed at Owners Risk. Please note on all documents that freight will be "Shipped at Owners Risk".
25. **Power tailgate service** – for curbside delivery = \$28.50 per location
26. **Re-delivery charge** – 50% of original charge – when second attempts are required to complete service.
27. **Re-Manifest (create BOL)** \$ 8.75 each
28. **Re-pack / palletize** \$25.00 per pallet
29. **Residential** \$17.50 Couriers \$35.00 Trucks Charged when we are required to pick up or deliver at a private residence regardless of whether a business operates from the residence or not. If customer requires product placed beyond the area immediately adjacent to the truck additional time charges will apply. Please refer to **'Included Free Time'**.
30. **Retail shopping Centre/ Malls** : Refer to Inside pick up or delivery
31. **Storage** (short term on demand) Handling per pallet (1 minimum) \$5.00 in / \$5.00 out. In / Out charge waived if on a Steele's Truck. \$2.50/pallet/day if stackable 2 or 3 high - \$7.50/pallet/day if only 1 high. If not palletized, or large dimensions then charges will be \$0.50 / sq.ft. per day. First day free. This charge includes weekends and holiday, but these are not counted as the first day.

*If long term ongoing warehousing is required, contact Denns.Steele@steelesgroup.com *
32. **Supply of additional documentation:** \$5.00 per shipment – We provide one copy of all required documents upon request. Additional copies of Bills of Lading, Waybills or other documents will be provided at a charge of \$5.00 per shipment per occurrence.
33. **Tarpping Service:** \$100.00 per trailer or portion of.
34. **Trade Shows / Conventions** : Add \$97.50 – charged each time we deliver or pick up from a trade show or convention
35. **Wrong Address** = \$25.00



www.steelesgroup.com

Toll Free 1-800-332-9398

Calgary 403-264-0808

Edmonton 780-439-1677

dispatch@steelestransfer.com

Local P&D

Courier

5 – Tons

Power Tailgates

Tractor – Trailers (53')

Time Calls

Dedicated routes

Special Handling

**Same-day Service
to Red Deer**

**Overnight service
throughout Alberta**

Heated Service

Dangerous Goods

Inside Delivery

LTL & TL

24 Hour Hot Shot Service

Express Freight



587-439-0788

info@steeles3pl.com

Freight Management

Freight Brokerage

LTL & TL Canada & U.S.

STEELE'S provides local pick up & delivery services, LTL & TL freight service as well as Full Freight management service throughout North America.

How can we help you?



Our business proudly continues with family values & we have been picking up since 1957 making us the oldest cartage & courier company in Calgary!

Our Mission

To be a trusted and valued partner of the companies we serve by providing safe, timely and competitive freight transportation services to support their business.

We offer timely pickup and delivery on everything from an envelope to a 53' trailer load. We accept all general commodities as well as those, which require some special handling. We are well equipped and trained for the Transportation of Dangerous Goods and products which require Heated Service in our many cooler months.

I am proud of my experienced staff. They are friendly, courteous and eager to serve you and your business. Let us know what you need from your delivery company or carrier partner to help your business & we will work together to make it happen!

~Dennis Steele Dennis.Steele@steelesgroup.com

If we sound like a company that may be of service to you, please contact us for more information on schedules and pricing.

North America Toll Free _____ 1-800-332-8398

Local Courier and Trucking _____ 403-264-0808

Freight Brokerage (U.S. Broker MC#963183) _____ 587-349-0788



www.steelesgroup.com

Daily Service locally in Calgary & Edmonton and all points between including Balzac – Airdrie – Cochrane - Crossfield – Carstairs – Didsbury – Olds – Bowden – Innisfail – Penhold – Red Deer – Blackfalds – Sylvan Lake – Lacombe – Okotoks - Ponoka – Wetaskiwin – Nisku – Leduc – Edmonton International Airport – Spruce Grove – St. Albert – Sherwood Park – Stony Plain

Transport Canada approved carrier for outbound air



*Service throughout Canada and USA
as well as point to point within the U.S.*



City Delivery Services

Within City limits of Calgary or Edmonton

Regular Service – To be completed within 6 hours of shipment ready time

Rush Service – To be completed within 4 hours of Shipment ready time

Direct Service – To be completed within 2 hours of Shipment ready time

Hot Shot – to be driven directly from shipper to consignee (destination) non-stop (All of Alberta)

SAME DAY SERVICE – 11 AM CUT OFF

Calgary to:

Calgary – Balzac – Chestermere Lake – Cochrane – Airdrie – Crossfield – Carstairs – Didsbury – Olds – Bowden – Innisfail – Penhold – Red Deer

Red Deer to:

Penhold – Innisfail – Bowden – Olds – Didsbury – Carstairs – Crossfield – Airdrie – Balzac – Calgary – Blackfalds – Lacombe – Ponoka – Wetaskiwin – Leduc – Nisku - Edmonton

OVERNIGHT SERVICE – CUT OFF 3PM

To ALL points between Calgary – Red Deer – Edmonton including:

Calgary – Calmar – Airdrie – Balzac – Blackfalds – Bowden – Carstairs – Cochrane – Crossfield – Didsbury – Edmonton – Fort Saskatchewan – Innisfail – Lacombe – Leduc – Okotoks – Olds – Morinville – Nisku – Penhold – Ponoka – Red Deer – Sherwood Park – Spruce Grove – St. Albert – Stoney Plain – Strathmore – Sylvan Lake - Wetaskiwin

www.steelesgroup.com



Serving Canada & USA

A Freight Management Company Main: 587-349-0788
Fax: 866-264-0917
Email: info@steeles3pl.com
MC # 963182-B
GST# 83151 8238 RT



Your trusted local delivery company

Main: 403-264-0808
Fax: 403-237-6712
Email: dispatch@steelesgroup.com
GST #: 12226 4328 RT
WCB Account: 728751

30 Drivers ranging from Courier vehicles to 5-ton straight trucks to tractor trailers of all types to serve you.

Our Mission

To be a trusted and valued partner of the companies we serve by providing safe, timely and competitive freight transportation services to support their business.



www.steelesgroup.com

Credit information

Company: Steele's Transfer Ltd.
Head Office & Billing address: 2448 – 9 Avenue S.E. Calgary, Alberta T2G 0V7
Tel: 403 – 264 – 0808 FAX: 403-237-6712

Date of Incorporation: February 25th, 1957 **GST no:** 12226 4328 RT

Contacts

President & Owner: Dennis R. Steele Dennis@steeletransfer.com
Accounts Payable: Josie Hache`
A/P Email: josie@steeletransfer.com

Bank information

ATB
600, 444 – 7th Avenue SW, Calgary AB T2P 0X8
Contact: Ashley Napady
Tel: 403-813-5354

Trade References

Nology Solutions	Mississauga	Tel: 905-890-9788	Email: support@nology.net
Industrial Graphics Ltd.	Calgary	Tel: 403-720-6604	Fax: 403-720-6612
RPM Trailer Repair Service Ltd.	Calgary	Tel: 403-279-8487	Fax: 403-279-8989

WCB – Alberta account number: 728751
SCAC : SQTF

Our Business is Always Picking Up!

SAFETY FITNESS CERTIFICATE

CERTIFICATE NUMBER

000157970

CERTIFICATE HOLDER

Steele's Transfer Ltd
2448 9 Ave SE
Calgary AB T2G 0V7

NSC NUMBER

AB022-0590

MVID

0103-07908

OPERATING STATUS

Provincial

EFFECTIVE

JULY 04, 2018

EXPIRY (THIS CERTIFICATE EXPIRES AS INDICATED BELOW UNLESS OTHERWISE SUSPENDED OR CANCELLED)

Continuous

This Carrier holds a **SATISFACTORY UNAUDITED** Safety Fitness Rating
in the Province of Alberta.

This Certificate is issued pursuant to the Traffic Safety Act. The holder of this Certificate may operate vehicles anywhere in Alberta that are registered for a gross weight of 11,794 kilograms or greater, or designed with a seating capacity of 11 or more persons including the driver. This Certificate is not valid when the carrier operates or intends to operate outside of Alberta.

The original or a copy of this Certificate must be carried in vehicles operating under the authority of this certificate and produced on demand of a Peace Officer.

This Certificate will be cancelled where the holder has not operated a vehicle authorized by this certificate for a 12 month period.

This Certificate may be suspended or cancelled for failing to comply with transportation legislation.



CERTIFICATE OF INSURANCE



410, 7220 Fisher Street SE
 Calgary, AB T2H 2H8
 Telephone: (403) 777-9240
 Fax: (403) 777-9245

The insurance afforded is subject to the terms, conditions and exclusions of the applicable policy. This Certificate is issued as a matter of information only and confers no rights on the holder and imposes no liability on the insurer.

HUB International Phoenix Insurance Brokers

INSURED NAME AND ADDRESS

Steele's Transfer Ltd.
 2448 - 9th Avenue S.E.
 Calgary, Alberta, T2G 0V7

COMPANIES AFFORDING COVERAGE

COMPANY A: Aviva Insurance Co. of Canada
 COMPANY B: Can-Sure Underwriting Ltd.
 COMPANY C:
 COMPANY D:
 COMPANY E:

COVERAGE

This is to certify that the policy(ies) of insurance as herein described have been issued to the insured named above and are in force at this date. The issuance of this certificate does not impose any responsibility on HUB International Phoenix Insurance Brokers or the Insurers named below to maintain the coverage stated or advise of the termination of any policy(ies) beyond that required by the terms and conditions of the said policy(ies).

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE (MM DD YY)	EXPIRY DATE (MM DD YY)	LIMITS	
A (1) (2)	GENERAL LIABILITY OCCURRENCE BASIS Bodily Injury & Property Damage	CMP81619561	08-31-2018	08-31-2019	Each Occurrence	\$2,000,000
					Products/Comp. Ops. Agg.	\$2,000,000
					Personal & Advertising Injury	\$2,000,000
					Tenant's Legal Liability	\$625,000
					Med. Exp (any one person)	\$10,000
					Non-Owned Auto Liability	\$2,000,000
					Forest Fire Fighting Exp.	\$500,000
					General Aggregate Limit	\$5,000,000
A	AUTOMOBILE LIABILITY OCCURRENCE BASIS Scheduled Automobiles covers clean-up costs for dangerous goods for insurable loss while in transit S.E.F. No. 27 - Legal Liability for Damage to Non-Owned Automobiles (Trailers) (For Alberta only) - \$50,000 limit - \$2,500 All Perils Deductible	6141206657	08-31-2018	08-31-2019	Each Occurrence Third Party Liability Bodily Injury & Property Damage	\$2,000,000
A	Motor Truck Cargo	CMP81619561	08-31-2018	08-31-2019	Terminal Location Limit Motor Truck Cargo - Contingency Liability	\$100,000 \$100,000
B	Pollution Liability	CS536986	08-31-2018	08-31-2019	Limit	\$1,000,000

REGARDING

CERTIFICATE HOLDER
 To Whom It May Concern

AUTHORIZED REPRESENTATIVE

HUB International Phoenix Insurance Brokers

PER:

Kathy Parsons

Kathy Parsons
Account Manager

DATE: 08-30-2018

(MM DD YY)